

## **GUIDELINES FOR INTERSTATE TRAVEL & ACCOMMODATION FOR SA STATE PISTOL TEAM MEMBERS AND SUPPORTERS.**

To our SA ISSF & PA State Team members travelling interstate to represent South Australia at Pistol Australia's ISSF & PA National Pistol Championships – SARPA will contribute towards your costs as outlined below.

### **TRAVEL COST CONTRIBUTION:**

SA PA & ISSF State Team member only - SARPA will **contribute** up to \$300 per team member towards their travel costs for whichever mode of transport used to arrive.

You must provide all paid original tax invoices/receipts for travel expenses to the SA ISSF & PA State Team Manager for submission to receive this contribution of up to \$300.

### **FLYING TO NATIONALS LOCATION:**

SA PA & ISSF State Team member - You are responsible for your own booking of flights, any baggage allowance and insurance you may wish to purchase. If ground transport is required upon arrival, please co-ordinate your flight times with the SA ISSF & PA State Team Manager.

### **HIRED VEHICLES:**

SARPA will fund the hiring of vehicles for SA ISSF & PA State Team members who have pre-arranged their requirements with the SA ISSF & PA State Team Manager before the end of February each year.

Note: Priority is given to SA State Team members competing on that day to and from the range from the State Team accommodation to allow adequate arrival before preparation time. Non competing team members and supporters will be transported in subsequent trips to and from the range.

SARPA hired vehicles are not available for those not staying at the SARPA booked team accommodation. SARPA hired vehicles are not available for unapproved 'social' or 'sightseeing' trips.

### **TEAM MEMBERS TRAVELLING IN YOUR OWN CAR TO THE NATIONALS:**

NOTE: Travel cost contribution is as above. If you take your own car, please be advised there is no extra contribution for fuel during the National competition period or for journeys to and from the range.

If a group of State Team members travel in the same car – submitted original paid tax invoices/receipts for a reasonable journey from their South Australian residential address to the nationals SA ISSF & PA Team accommodation will be accepted. SARPA will contribute **THE LESSER VALUE** between the total paid original petrol tax invoices/receipts submitted and the total SARPA maximum travel contribution for the group of team members (eg 4 team members in one car = total SARPA maximum contribution of \$1200 – if the total of paid original petrol tax invoices/receipts is \$1,005 then SARPA will reimburse \$1,005 to the presenter of the paid tax original invoices / receipts)

The contribution is exactly that, a contribution, no member may benefit monetarily from this contribution by SARPA for travel.

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**SA ISSF & PA STATE TEAM INTERSTATE ACCOMMODATION:**

The SA ISSF & PA State Team Manager is in charge of booking accommodation for the SA ISSF & PA State Team and for allocation of that accommodation. Sharing SA ISSF & PA State Team accommodation is conditional upon behaviour being in compliance with the Code of Conduct.

SARPA will only fund accommodation for SA ISSF & PA State Team members who stay at the SA ISSF & PA State Team accommodation as allocated – including external disabled facilities booked. **Please note SA ISSF & PA State Team members NOT staying at the SARPA booked team accommodation will NOT be reimbursed for their accommodation costs.**

Accommodation will be provided from the Thursday prior to competition beginning for SA State Team Members in PA match teams.

Accommodation will be provided from the Tuesday prior to Easter and competition beginning for SA State Team Members in ISSF match teams.

While non team members are not the responsibility of SARPA, please contact the SA ISSF & PA State Team Manager, **by the end of January of the competition year**, if you have others travelling with you to the Nationals and every effort will be made to include those supporters in our plans. All costs incurred by SARPA for non team members will be recovered by invoicing those joining the SA PA & ISSF State Team in accommodation and hired vehicles.(details below)

**CHARGES TO NON TEAM MEMBERS JOINING A SA ISSF & PA STATE TEAM MEMBER AT INTERSTATE PISTOL AUSTRALIA ISSF & PA NATIONAL CHAMPIONSHIPS:**

The SA ISSF & PA State Team welcomes family, partners and supporters to join us at the ISSF & PA National Championships. Any inclusion required with arrangements for the State Team, must be made through the SA ISSF & PA State Team Manager prior to the end of February each year. Any costs for accommodation, hire cars or any expenses incurred by SARPA on behalf of a non team member will be recovered by SARPA. After any contribution from SARPA to an associated State Team Member has been deducted, an invoice for the balance outstanding for immediate payment will be sent to the non-team member, or their guardians, after the Pistol Australia ISSF & PA National Pistol Championships for that year.

SARPA, or their officers, are not responsible or liable for any person or child accompanying an SA ISSF & PS State Team member to any Pistol Australia ISSF & PA National Pistol Championship competition. The family/supports are to be bound by the Code of Conduct.
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Bev Osborne  
SA ISSF & PA State Team Manager

Campbell Morrison  
SA ISSF & PA State Team Captain